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**PRELIMINARY AGENDA**

Welcome and introductions

1. Apologies for Absence
2. Minutes of the previous Annual General Meeting held on 12 March 2014

(AGMs held on 11 March 2015 and 24 February 2016 were inquorate)

1. Election of the following Branch Officers:

Branch Chair Branch Secretary

Assistant Branch Secretary Branch Vice-Chair

Branch Negotiator Branch Treasurer

Communications Officer Education Co-ordinator

Equalities Officer Health and Safety Officer

International Relations Officer Labour Link Officer

Lifelong Learning Co-ordinator Membership Services Officer

Retired Members Secretary Sports and Social Officer

Welfare Officer Womens’ Officer

Young Members Officer

1. Ratification of Stewards and Workplace Representatives
2. Branch Treasurer’s Financial Statement and Annual Report
3. Honoraria – to approve the payments for 2016 as recommended by the Branch

Committee

1. Annual Report
2. Motions
3. Amendment to Branch Rules
4. Branch Organising Plan and Key Objectives for 2016